

SOLICITATION LICENSE APPLICATION

Conyngham Borough, Luzerne County, Pennsylvania
215 Main Street, Conyngham, PA 18219
License Fee: \$150.00 (All checks made Payable to: "Conyngham Borough")

**[IF MORE THAN ONE PERSON IS SOLICITING, THEN A SEPARATE APPLICATION
MUST BE COMPLETED FOR EACH PERSON SOLICITING]**

SECTION 1. INFORMATION ON PERSON SOLICITING:

- A. Name of Person Soliciting: _____
Please list any aliases, nicknames, and abbreviated names: _____

- B. Physical Address: _____
- C. Mailing Address: _____
- D. Contact Number: (_____) _____ - _____
- E. Personal Description:
Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____
Tattoos (yes/no, location and description): _____
Facial Hair (yes/no, describe mustache, beard etc.): _____
Age: _____ Date of Birth: _____
- F. Driver's License No. _____ State: _____

SECTION 2. INFORMATION ON PERSON BY WHOM ONE IS SOLICITING, IF OTHER THAN SELF:

- A. Organization or Employer's Name: _____
- B. Length of Service: _____
- C. Physical Address: _____
- D. Mailing Address: _____

E. Contact Number: () -

SECTION 3. PLEASE INDICATE AND DESCRIBE THE TYPE OF THE SOLICITATION, THE METHOD OF PAYMENT FOR SUCH GOODS OR SERVICES, AND THE MANNER OF SOLICITATION:

☐ Goods or Merchandise (Describe:)

☐ Service (Describe:)

☐ Other (Please Explain:)

Please describe the method(s) of payment for such goods or services:

Please describe the manner of solicitation (i.e. door to door, telephone etc.):

SECTION 4. TYPE OF VEHICLE TO BE USED:

A. Make: _____

B. Model: _____

C. Year: _____

D. Color: _____

E. License Plate Number: _____ State: _____

F. Title Owner's Name and Address: _____

SECTION 5. DATE, TIMES, AND LOCATION OF SOLICITATION:

A. Date of Solicitation: _____

Note: A license to solicit shall be effective for a period of no more than one day except when the person soliciting is selling or taking orders for food, goods, wares, or merchandise from a fixed location on a temporary basis then the license may be issued for a period of no more than 30 days.

B. Times of Solicitation: _____

Note: No person issued a solicitation license shall engage in solicitation between the hours of 5:00 PM and 9:00 AM.

C. Locations within Borough Where Solicitation Will Occur: _____

SECTION 6. BACKGROUND INFORMATION: Please describe any convictions of any crimes, non-traffic summaries, misdemeanors, felonies, violations of municipal ordinances, including the date, nature of the offense, and the penalty assessed (if none, you must indicate such): _____

SECTION 7. DOCUMENTS TO ACCOMPANY APPLICATION. An application shall be accompanied by the following:

- A. Credentials and other evidence of good moral character.
- B. A recent photograph of the person soliciting, which photograph shall be a full front view of the face and head only.

By signing below, the applicant verifies that the information contained in this application and the documents attached are true and correct to the best of his or her knowledge, information, and belief. The applicant understands that false statements made herein are subject to penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn falsification to authorities. In addition, any error, misstatement, or misrepresentation of material fact in this application, whether intentional or not, that, if known by the issuing authority at the time of issuance of the license would result in denial of the application, shall constitute a reason revocation of the license.

SIGNATURE OF APPLICANT

DATE

OFFICIAL USE ONLY

Date Received: _____ Fee Paid: _____ License No. _____

☐ APPROVED

☐ DENIED

Date: _____

If Denied list reasons for denial: _____

Issuing Officer's Signature

If License is Approved the following apply:

Display of License. Each person granted a license to solicit shall carry the license on his or her person while soliciting and must produce and show the license on demand to any person solicited, police officer, or Borough official. No person issued a license shall alter, remove, deface, or destroy it in any way.

Nontransferable. Each license shall be personal and not assignable or transferable, nor shall any license or card be used by any person other than the licensee or the person for whom the license is issued.

Penalties for Violations. Any person who violates any provision of the Solicitation Ordinance shall be subject to a fine of not less than three hundred (\$300.00) dollars and not more than six hundred (\$600.00) dollars. In default of the payment of a fine, a person who is found to violate this ordinance shall be subject to imprisonment for a term not to exceed fifteen (15) days.

If License is Denied, Suspended or Revoked:

Any person who wishes to appeal a denial, suspension, or revocation of a license, may do so by filing written notice of such appeal within 30 days of notice of the denial, suspension or revocation with the issuing officer and include the reasons for the appeal. The board of supervisors will hear the appeal at their next regularly scheduled meeting following the date of receipt of the appeal. At the appeal hearing, the appellant shall be given the opportunity to present testimony and evidence in support of the reasons for appeal.