

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION
Tuesday, March 19, 2024

Conyngham Borough Council met in Regular Session on Tuesday, March 19, 2024 at 6:04 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council President Gary Gregory, the Pledge of Allegiance was recited, and roll call was taken.

Roll Call:

Present: Bartlinski, Evancho, Gregory, Kubitz, Tihansky, Veet.

Absent Keegan.

Others Present: Mayor, Solicitor, Manager, Police Chief, Zoning Officer.

Absent: None.

Citizens: Linda Grencavich.

Public Comment: None.

Approval of Minutes:

Motion

Motion to Approve Minutes from Regular Session February 20, 2024 – Veet. Second – Kubitz.

Questions on the Motion: None.

No Roll Call. Unanimous.

Mayor: LC 911 Center received forty-five (45) calls for offenses, incidents and/or requests for the month of February for Conyngham Borough. Additionally, while on duty CBPD responded to thirteen (13) incidents and/or requests. Eighteen (18) traffic warnings and one (1) traffic citation were issued. Report is on file.

Fire, Rescue & EMA: Conyngham had one (1) Fire and Rescue calls for the month of February.

Treasurer: The Treasurer reviewed the February report in detail. A copy of the report is available for public inspection and is on file.

Motion

Motion to Approve February Financial Report – Bartlinski. Second – Kubitz.

Questions on the Motion: None.

ROLL CALL VOTE:

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The Treasurer provided a list of obligations in the amount of \$ 75,805.20 to be approved.

Motion

Motion to Approve the Bills – Kubitz. Second – Veet.

Questions on the Motion: None.

ROLL CALL VOTE:

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The 2023 Audit is complete and approved by the Governor’s Center for Local Government Services.

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Solicitor:

Motion

Motion to Advertise Ordinance & Intermunicipal Mutual Aid Police Cooperation Agreement with Sugarloaf Township – Kubitz. Second – Tihansky.

Questions on the Motion: None.

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Motion

Motion to Advertise Ordinance & Intermunicipal Mutual Aid Police Cooperation Agreement with Butler Township – Bartlinski. Second – Veet.

Questions on the Motion: None.

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Frederick Land Donation of 1.16 Acres for Park with Deed of Dedication and Utility Easement will be for Approval at the April session.

The Floodplain Management Ordinance must be updated by June 20, 2024.

CSJMA letter has been drafted with language outlined in the Municipal Authorities Act. Council can discuss in Executive Session.

Recreation:

Motion

Motion to Appoint Barry Jones, Karla Kubitz & McKenna Turnbach to Parks & Recreation Term Ending 12/31/28 – Kubitz. Second – Tihansky.

Questions on the Motion: None.

No Roll Call. Unanimous.

2024 Park Program will be held June 17th through July 26th with Kaitlynn Peters returning as Director. Early registration will be held at CVCO Open Gym March 27th 5:00-7:00 pm.

CVCO Easter Egg Hunt was held March 15th at Whispering Willows.

Henkel Corporation will be at Whispering Willows Park for clean-up on Thursday, March 28th. Portable Toilet will be ordered for the day since bathrooms are still winterized.

Motion

Motion to Accept the Resignation of Ray Croker from Parks & Recreation – Veet. Second – Kubitz.

Questions on the Motion: None.

No Roll Call. Unanimous.

Motion

Motion to Appoint Nancy Weston to Fill Vacated Seat on Parks & Recreation Term Ending 12/31/24 – Veet. Second – Evancho.

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Questions on the Motion: None.

No Roll Call. Unanimous.

Planning & Zoning: The Zoning Report was read into the record. There were eleven (11) concerns addressed/actions taken including zero (0) permits issued.

Motion

Motion to Appoint Frank Delmonico & Robert Hoppy to Zoning Hearing Board Term Ending 12/31/26 – Kubitz. Second – Veet.

Questions on the Motion: None.

No Roll Call. Unanimous.

Department of Public Works:

Motion

Motion to Approve 2023 Hustler FASTRAK Zero Turn Barry’s Service Inc Quote \$8,498.17 – Bartlinski. Second – Veet.

Questions on the Motion: None.

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Letter will be sent to CSJMA to coordinate 2024 paving schedule.

Vice President Kubitz requested street sweeping prior to Easter holiday.

Building & Grounds:

Motion

Motion to Approve CVHS Mother’s Day Tea May 5th 12:00-5:00 pm & Community Concerts in Gazebo June 23rd & July 21st 6:00-8:00 pm – Gregory. Second – Kubitz.

Questions on the Motion: None.

No Roll Call. Unanimous.

Motion

Motion to Approve 2024 Luzerne County Polling Place Agreement – Kubitz. Second – Bartlinski.

Questions on the Motion: None.

No Roll Call. Unanimous.

Discussion ensued regarding Walnut Avenue drainage and crowning of roadway.

Police:

Motion

Motion to Approve Radarsign Quote \$4,040.00 – Kubitz. Second – Bartlinski.

Questions on the Motion: Chief Racho outlined features included in purchase.

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

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New Business: None

Old Business: Councilman Bartlinski advised he received CSJMA Minutes.

Catch-All: None.

Public Comment: None.

Motion to Adjourn at 6:58 pm – Kubitz. Second – Tihansky.

No Roll Call. Unanimous.

Executive Session held for Potential Litigation.

ATTEST:



Secretary