

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION  
Tuesday, February 20, 2024

Conyngham Borough Council met in Regular Session on Tuesday, February 20, 2024 at 6:00 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council President Gary Gregory, the Pledge of Allegiance was recited, and roll call was taken.

**Roll Call:**

**Present:** Bartlinski, Evancho, Gregory, Keegan, Kubitz, Tihansky, Veet.

**Absent:** None.

**Others Present:** Solicitor, Manager, Police Chief, Zoning Officer, Engineer.

**Absent:** Mayor.

**Citizens:** Linda Grencavich, Joe Gallagher, Joe Marino, Teresita Marino.

**Public Comment:** None.

**Approval of Minutes:**

Motion

Motion to Approve Minutes from Regular Session January 16, 2024 -- Kubitz. Second -- Bartlinski.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

**Engineer:** Dominic Yannuzzi, Alfred Benesch & Company unveiled the plans for the Whispering Willows Infrastructure & Safety Enhancement Project as well as the Park Connectivity Project for Council inspection and review.

Motion

Motion to Bid Penn DOT Multimodal & LSA Whispering Willows Infrastructure & Safety Enhancement Project -- Kubitz. Second -- Veet.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Motion

Motion to Bid Luzerne County ARPA Park Connectivity Project -- Bartlinski. Second -- Kubitz.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

**Mayor:** Absent. LC 911 Center received fifty-four (54) calls for offenses, incidents and/or requests for the month of January for Conyngham Borough. Additionally, while on duty CBPD responded to fourteen (14) incidents and/or requests. Twelve (12) traffic warnings, one (1) traffic citation and two (2) non-traffic citations were issued. Report is on file.

**Fire, Rescue & EMA:** Conyngham had four (4) Fire and Rescue calls for the month of January. The EMS Report for January was not available.

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**Treasurer:** The Treasurer reviewed the January report in detail. A copy of the report is available for public inspection and is on file.

Motion

Motion to Approve January Financial Report – Kubitz. Second – Keegan.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The Treasurer provided a list of obligations in the amount of \$ 78,548.50 to be approved.

Motion

Motion to Approve the Bills – Kubitz. Second – Veet.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The 2023 Audit is underway. President Gregory noted the passing of longtime auditor Betty Lou Utt.

**Solicitor:** The Solicitor will continue to negotiate an Intermunicipal Mutual Aid Police Cooperation Agreement with Sugarloaf Township, Butler Township & West Hazleton Borough.

The Floodplain Management Ordinance must be updated by June 20, 2024. The Solicitor will make the necessary FEMA/PEMA mandated changes.

CSJMA Chairman Gallagher reviewed history of CBA to CSJMA with timeline. Atty. Karpowich contested dates provided. Discussion ensued.

**Summarization of Information Provided:**

Design Complete – Permits in Place – Penn Vest 12.5 Funding Application Submitted with Award April 2024 – \$777,449.00 Grant Received – \$5,500,000.00 Cash on Hand for Water/Wastewater Operations.

EDU Allocation In Order of Priority: Failing On-Lot Systems – Single Family Residential - Multi-Family Residential - Commercial.

President Gregory appointed Councilman Tihansky to follow up on implementation of Wastewater Treatment Plant Upgrades and EDU Allotment.

**Recreation:**

Motion

Motion to Approve CVCO Easter Hunt March 15<sup>th</sup> 6:00 PM at WW Park with Rain Date March 16<sup>th</sup> at 10:00 AM – Bartlinski. Second – Kubitz.

Questions on the Motion: None.

No Roll Call. Unanimous.

Henkel Corporation will be at Whispering Willows Park for clean-up on Thursday, March 28<sup>th</sup>.

Appointments to the Parks & Recreation Committee are forthcoming.

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**Planning & Zoning:** The Zoning Report was read into the record. There were twelve (12) concerns addressed/actions taken including one (1) permit issued.

The Engineer reviewed ongoing water issues at Lawson Place and Main Street. Letter is on file. It was determined that the issue is a civil matter between the property owners. Discussion ensued.

**Department of Public Works:** 2024 Paving Projects to be determined in coming months.

**Building & Grounds:**

**Motion**

Motion to Approve Knecht Janitorial Borough Building Tile Floor Refinish Estimate \$895.00 – Veet.  
Second – Kubitz.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Evancho	-	Affirmative
Gregory	-	Affirmative	Keegan	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

President Gregory suggested Building & Grounds Committee spec out new zero turn mower for Borough grounds maintenance.

**New Business:** Councilman Bartlinski requested CSJMA Engineering Costs over last three (3) years.

**Old Business:** Councilman Bartlinski requested all information regarding CSJMA be submitted to the Borough in writing.

**Catch-All:** None.

**Public Comment:** None.

Motion to Adjourn at 7:48 pm – Kubitz. Second – Veet.

No Roll Call. Unanimous.

Executive Session held for Potential Litigation.

ATTEST:

  
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Secretary