

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION  
Tuesday, November 21, 2023

Conyngham Borough Council met in Regular Session on Tuesday, November 21, 2023 at 7:02 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council Vice President Rich Tihansky, the Pledge of Allegiance was recited, and roll call was taken.

**Roll Call:**

**Present:** Bartlinski, Fuccile (Phone), Gregory (Phone), Kubitz, Tihansky, Veet.

**Absent:** Gallagher.

**Others Present:** Mayor, Solicitor, Manager, Police Chief.

**Absent:** None.

**Citizens:** Linda Grencavich.

**Public Comment:** None.

**Approval of Minutes:**

**Motion**

Motion to Approve Minutes from Regular Session October 17, 2023 – Kubitz. Second – Veet.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

**Mayor:** The Department responded to twenty-six (26) offenses, incidents and/or requests for the month of October. Fifteen Traffic Warnings were issued. Report is on file.

**Motion**

Motion to Hire Part Time Police Officer Joseph Sparich 24 Hours Per Week at a Rate of \$ 27.00 Per Hour – Bartlinski. Second – Kubitz.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

**Fire, Rescue & EMA:** Conyngham had one (1) Fire and Rescue call for the month of October. The EMS Report for October was not available.

**Treasurer:** The Treasurer reviewed the October report in detail. A copy of the report is available for public inspection and is on file.

**Motion**

Motion to Approve October Financial Report – Veet. Second – Kubitz.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The Treasurer provided a list of obligations in the amount of \$ 59,362.29 to be approved.

**Motion**

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Motion to Approve the Bills – Kubitz. Second – Bartlinski.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The proposed 2024 Budget was reviewed in detail. Council broke for Executive Session to discuss personnel.

Motion

Motion to Advertise 2024 Budget w/ Changes & Tax Resolution – Kubitz. Second – Veet.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Motion

Motion to Opt Out of 2024 U/C Solvency Fee \$ 456.90 – Bartlinski. Second – Kubitz.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Solicitor:

Motion

Motion to Approve Resolution 9 of 2023 Accepting Deed of Dedication Smith Drive Benjamin – Kubitz. Second – Veet.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The Solicitor will draft a Part Time Police Agreement to memorialize hiring.

Recreation: Councilwoman Veet is meeting with Fire Chief to organize Christmas Tree burning along with a movie night, hot chocolate & smores.

Shade Tree/Lighting: Nothing to report.

Planning & Zoning: The Zoning Report was read into the record. There were eight (8) concerns addressed/actions taken including two (2) permits issued.

The Solicitor reviewed the Le Famiglia Compagnia LLC Minor Subdivision.

Motion

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Motion to Defer Le Famiglia Compagnia LLC Minor Subdivision to Sugarloaf Township Per Planning Commission Recommendation – Kubitz. Second – Bartlinski.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

The Solicitor reviewed Notice of Violation and Condemnation of former Brookhill pump house to Council. He advised Council can demolish and lien property.

Councilman Kubitz advised PPL has confirmed electric line to former Brookhill pump house has been deenergized. Once ground is frozen and vehicle can get back to property remaining wire will be disconnected from building to facilitate demolition.

Two quotations have been procured with Shane’s Hauling being the lowest.

Motion

Motion to Award Demolition & Removal of Debris of Former Brookhill Pump House to Shane’s Hauling \$7,650.00– Bartlinski. Second – Veet.

Questions on the Motion:

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Councilman Bartlinski advised walking on Walnut Avenue at the intersection of Main Street is treacherous due to plantings on sidewalk area. The Solicitor suggested Engineer determine if it is in Borough Right-of-Way.

Department of Public Works:

Motion

Motion to Approve Lehigh Tire \$1,100.00 Six Tires for 2011 Chev – Veet. Second – Kubitz.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Leaf pick-up ends December 1<sup>st</sup>.

The Solicitor confirmed Borough can and should remove speed bumps on Smith Drive now that the Borough has acquired the roadway.

Building & Grounds:

Motion

Motion to Approve F&L Doors Quote \$2,730.00 for Roll Up Doors at Whispering Willows Park Pavilion – Kubitz. Second – Veet.

Questions on the Motion: None.

**ROLL CALL VOTE:**

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Veet	-	Affirmative			

Motion

Motion to Approve Hazleton Area Public Library Valley Branch Winter Solstice Walk at Nature Park December 20<sup>th</sup> – Veet. Second – Kubitz.

Questions on the Motion: None.

No Roll Call. Unanimous.

Motion

Motion to Approve J&J Security & Contracting Lock Installation Borough Building & WW Park Restrooms Quote \$2,050.00 – Kubitz. Second – Veet.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

Motion

Motion to Approve 2024 Building Use Hazleton Camera Club, Have Yarn Will Knit, Book Club & Conyngham Crime Watch – Veet. Second – Kubitz.

Questions on the Motion: None.

No Roll Call. Unanimous.

An Addendum has been issued by Alfred Benesch & Co. extending Bid Due Date to December 5<sup>th</sup>.

Motion

Motion to Table Salt Shed Bids – Kubitz. Second – Veet.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Absent	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Affirmative			

New Business: Council will transition to one meeting per month for 2024 with an earlier start time of 6:00 pm. The new schedule will be on the agenda for approval at the December 14<sup>th</sup> Regular Session.

Old Business: Discussion ensued regarding the status of the Act 537 Implementation Schedule. Council considered the possibility of expanding the size of the Board from 5 members to 9 members with Conyngham Borough appointing five and Sugarloaf Township appointing four.

Motion

Motion to Authorize Solicitor to Draft Amendment to CSJMA Ordinance Increasing Authority Board to Nine Members – Kubitz. Second – Bartlinski.

Questions on the Motion: Councilman Fuccile stated increasing size of Board is not solving the problem. President Gregory concurred. Discussion ensued regarding Board increase.

**ROLL CALL VOTE:**

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Bartlinski	-	Affirmative	Fuccile	-	Affirmative
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Veet	-	Affirmative			

**Catch-All:** Councilman Fuccile wanted to know if Council was interested in hosting a Christmas Luncheon this year for employees & volunteers. Response was positive with moving forward.

**Public Comment:** Linda Grencavich stated it is a good idea to appoint four new people to CSJMA Board.

Motion to Adjourn at 8:21 pm – Kubitz. Second – Veet.

No Roll Call. Unanimous.

ATTEST:



Secretary