

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION  
Thursday, May 11, 2023

Conyngham Borough Council met in Regular Session on Thursday, May 11, 2023 at 7:00 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council Vice President Rich Tihansky, the Pledge of Allegiance was recited, and roll call was taken.

Roll Call:

Present: Bartlinski, Fuccile, Gallagher, Gregory (Late), Kubitz, Tihansky.

Absent: Veet.

Others Present: Solicitor, Manager.

Absent: Mayor.

Citizens: Maureen Bendig, Barry R. Jones, McKenna Turnbach, Ron Schadder, Linda Grencavich.

Public Comment: None.

Approval of Minutes:

Motion

Motion to Approve Minutes from Regular Session April 18, 2023 – Bartlinski. Second – Fuccile.

Questions on the Motion: None.

No Roll Call. Unanimous.

Mayor: The Department responded to twenty-eight (28) offenses, incidents and/or requests for the month of April. Three Written Traffic Warnings were issued. Report is on file.

Motion

Motion to Accept Resignation of Officer Muir – Kubitz. Second – Fuccile.

Questions on the Motion: None.

ROLL CALL VOTE:

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Fire, Rescue & EMA: Conyngham had four (4) Fire and Rescue calls for the month of April. EMS Report for April was not available.

Treasurer: The Treasurer reviewed the April report in detail. A copy of the report is available for public inspection and is on file.

Motion

Motion to Approve April Financial Report – Kubitz. Second – Bartlinski.

Questions on the Motion: None.

ROLL CALL VOTE:

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

The Treasurer provided the list of obligations in the amount of \$ 38,900.31 to be approved.

Motion

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION  
Thursday, May 11, 2023

Motion to Approve the Bills – Fuccile. Second – Kubitz.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Solicitor:

Motion

Motion to Re-Advertise Salt Shed Bid Specifications – Kubitz. Second – Fuccile.

Questions on the Motion: Councilman Kubitz questioned if the same drawings are being used. Councilman Gallagher stated they are more detailed.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Absent
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Motion

Motion to Ratify Conditional Offer of Employment for Police Chief Curt E. Wilhelm \$57,500.00 – Kubitz. Second – Tihansky.

Council broke for Executive Session to review Contract.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Recreation:

Motion

Motion to Hire 2023 Park Program Staff Per Directors Recommendations at Tiered Pay Rate Established in 2022 – Bartlinski. Second – Kubitz.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Motion

Motion to Establish Park Program Staff Hours 8:45 AM – 12:15 PM – Tihansky. Second – Kubitz.

Questions on the Motion: None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
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Community Yard Sale May 20<sup>th</sup> 8:00 am – 2:00 pm.

**Shade Tree/Lighting:** The Committee is pursuing PPL Tree Removal for 2023. Brookhill Streetlights are owned by PPL and the Committee is working on bulb replacement.

**Planning & Zoning:** The Zoning Report was read into the record. There were seven (7) concerns addressed/actions taken including two (2) permits issued.

**Department of Public Works:**

Motion

Motion to Hire Jason Sarosky Full Time DPW Laborer at a Rate of \$18.00/ Hour – Fuccile. Second – Tihansky.

**Questions on the Motion:** Duties to include Building & Grounds along with Parks.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Motion

Motion to Approve 2023 Paving Project – Fuccile. Second – Kubitz.

**Questions on the Motion:** Paving to include Woodland Avenue, Brookhill Road by Lake, Brookhill Square North, and School Lane. Specific roadways subject to change based on CSJMA projects and unforeseen circumstances.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

**Building & Grounds:**

Motion

Motion to Approve CVCO Valley Day August 4<sup>th</sup> & 5<sup>th</sup> with Alcoholic Beverages in Secured Area – Fuccile. Second – Kubitz.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Bartlinski	-	Affirmative	Fuccile	-	Affirmative
Gallagher	-	Affirmative	Gregory	-	Affirmative
Kubitz	-	Affirmative	Tihansky	-	Affirmative
Veet	-	Absent			

Councilman Gallagher is seeking volunteers to assist in planting flower bed near anchor in Whispering Willows Park.

Discussion ensued regarding memorials at parks.

Quotes have been procured from Worthington Distribution for remote locks for Borough building and Whispering Willows. Council will continue meeting for consideration.

**Grants:**

Motion

Motion to Approve Alfred Benesch & Co. \$69,000.00 Proposal for WW Park Infrastructure & Safety Enhancements Pending Penn DOT & Solicitor Approval – Kubitz. Second – Bartlinski.

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Questions on the Motion: None.

**ROLL CALL VOTE:**

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Veet	-	Absent			

New Business: CSJMA Appointment Term Ending 12/31/24 must be filled due to the passing of Andre Marchese.

Vice President Tihansky recommended purchasing two biometric timeclocks for accountability & ease of payroll.

CSJMA to resume In-Person Meetings.

Old Business: None.

Catch-All: None.

Public Comment: Linda Grenavich requested answer to disparity of PO Box Fees.

Ron Schadder recommended Borough Council set up a meeting with Federal Officials to discuss ongoing postal issues.

Motion to Continue Meeting to May 18, 2023 at 6:00 PM – Gregory. Second – Fuccile.

No Roll Call. Unanimous.

Executive Session held for personnel & potential litigation.

**ATTEST:**



Secretary