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**CONYNGHAM BOROUGH COUNCIL REGULAR SESSION**  
**Thursday, May 10, 2018**

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Conyngham Borough Council met in Regular Session on Thursday, May 10, 2018 at 7:02 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council President Gary Gregory, the Pledge of Allegiance was recited and roll call was taken.

**Roll Call:**

**Present:** Fuccile, Gregory, Hawk, McKee, Reber, Schneider.

**Absent:** Gallagher.

**Others Present:** Solicitor, Secretary/Treasurer, Police Chief.

**Absent:** Mayor.

**Citizens:** Linda Grencavich, Vincent Andreuzzi, Barry R. Jones, Matt Balliet, Ray Croker, Carol Ference.

**Public Comment:** None.

**Recreation:** Parks & Recreation Co-Chair Barry Jones provided Council with the Board's recommendation for Director and Assistant Directors for the 2018 Park Program

**Motion**

Motion to Hire Nicole Bereznak as Director – Salary \$1,170.00 and Ann Amentler & Camryn Wilson as Assistant Directors – Salary \$761.25 Each – Reber. Second – Schneider.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

<b>Fuccile</b>	-	<b>Affirmative</b>	<b>Gallagher</b>	-	<b>Absent</b>
<b>Gregory</b>	-	<b>Affirmative</b>	<b>Hawk</b>	-	<b>Affirmative</b>
<b>McKee</b>	-	<b>Affirmative</b>	<b>Reber</b>	-	<b>Affirmative</b>
<b>Schneider</b>	-	<b>Affirmative</b>			

**Approval of Minutes:**

**Motion**

Motion to Approve Minutes from Regular Session April 17, 2018, Continued Session April 30, 2018 – Gregory. Second – Fuccile.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

**Mayor:** Absent. The Department responded to sixteen (16) offenses, incidents and/or requests for the month of April. Five hundred ninety eight (598) miles were patrolled and eleven (11) miles of foot patrols were conducted. Report is on file.

**Fire, Rescue & EMA:** Conyngham had two (2) Fire and Rescue calls and fourteen (14) EMS calls for the month of April.

Chief Balliet noted fire calls have increased by ten percent (10%). Updates were provided on the staffing of the Conyngham Station.

F&L scheduling installation of the new garage door.

**Treasurer:** The Treasurer reviewed the April 2018 report in detail. A copy of the report is available for public inspection and is on file.

**Motion**

Motion to Approve April Financial Report – Gregory. Second – Reber.

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**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
McKee	-	Affirmative	Reber	-	Affirmative
Schneider	-	Affirmative			

The Treasurer requested a Motion to approve the list of obligations in the amount of \$ 49,374.29.

**Motion**

Motion to Approve the Bills – Fuccile. Second – Reber.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
McKee	-	Affirmative	Reber	-	Affirmative
Schneider	-	Affirmative			

Accounting Consultants Frey & Company has recommended purchasing the 2018 QuickBooks upgrade.

**Motion**

Motion to Approve QuickBooks Upgrade Not to Exceed \$500.00 – Gregory. Second – Reber.

**Questions on the Motion:** Councilwoman Hawk recommended upgrading the office computer first.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
McKee	-	Affirmative	Reber	-	Affirmative
Schneider	-	Affirmative			

**Solicitor:** The Solicitor reviewed the draft Cat Control Ordinance in detail. Discussion ensued with proposed changes.

Conyngham-Sugarloaf Joint Municipal Authority has drafted an On-Lot Sewage Management Ordinance in conjunction with preparation of the Act 537 Plan for Council's consideration at the June meeting.

PMPEI Course in Zoning Administration will be held at Conyngham Borough June 2<sup>nd</sup> & June 9<sup>th</sup> 9:00 am – 2:30 pm. Breakfast and lunch will be provided.

President Gregory noted a new grant round has opened for Water Quality Improvement Projects. The email has been provided to the Friends of the Nescopeck.

**Planning & Zoning:** The Zoning Report was read into the record. There were five (5) permit issued and fourteen (14) concerns addressed/actions taken.

**Department of Public Works/Building & Grounds:**

**Motion**

Motion to Approve CVCO & Valley Vets Memorial Day Parade & Program May 28, 2018 - Fuccile. Second – Reber.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

Penn DOT SR 3034 Section 351 Bridge Replacement tentative start dates are September 2019 or Spring 2020.

DCNR has been contacted to provide an acceptable cover crop to be placed on the 11 acre land acquisition.

**Grants:**

**Motion**

Motion to Approve Resolution 13 of 2018 Luzerne County Infrastructure Grant – Reber. Second – Gregory.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
McKee	-	Affirmative	Reber	-	Affirmative
Schneider	-	Affirmative			

Councilwoman Reber would like to apply for a grant to create a Senior Center in Conyngham. Sugarloaf Township and Black Creek Township have shown interest as well. Council will tour a potential site.

**New Business:** Chief Harris would like to purchase coloring books for the Department to have available for the upcoming children's programs such as:

Bike Safety – June 9<sup>th</sup>  
Meet the Flintstones - June 26<sup>th</sup>  
Lunch with a Cop – July 24<sup>th</sup>

**Motion**

Motion to Approve Purchase of Coloring Books Not to Exceed \$300.00 – Reber. Second – Fuccile.

**Public Comment:** None.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
McKee	-	Affirmative	Reber	-	Affirmative
Schneider	-	Affirmative			

**Motion**

Motion to Accept Resignation of Joseph Gallagher from CSJMA – Schneider. Second – Reber.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative w/Regret	Hawk	-	Affirmative
McKee	-	Affirmative	Reber	-	Affirmative
Schneider	-	Affirmative			

Council thanked Mr. Gallagher for all his hard work in the formation and direction of the Joint Authority.

**Old Business:** None.

**Catch-All:** None.

**Public Comment:** None.

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Motion to Continue Meeting to Tuesday, May 29, 2018 at 6:30 pm - Gregory. Second – Schneider.  
No Roll Call. Unanimous.

ATTEST:

  
Secretary