

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION

Tuesday, May 17, 2016

Conyngham Borough Council met in Regular Session on Tuesday, May 17, 2016 at 7:04 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council President Gary Gregory, the Pledge of Allegiance was recited and roll call was taken.

Roll Call:

Present: Fuccile, Gregory, Hawk, Jones, McKee, Schneider.

Absent: Gallagher.

Others Present: Mayor, Solicitor, Secretary.

Absent: Treasurer, Junior Councilmen Oswald & Marushin.

Citizens: Caz Zamba, Joe Hisney, Linda Grencavich, Tim Ference.

Public Comment: None.

Approval of Minutes:

Motion

Motion to Approve Minutes from Regular Session April 19, 2016, Continued Session April 27, 2016, Special Session May 12, 2016 - Jones. Second - Fuccile.

Questions on the Motion: None.

No Roll Call. Unanimous.

Junior Councilmen: Absent.

Mayor: The Department responded to 41 offenses, incidents and/or requests for the month of April. Six (6) traffic citations were issued and two (2) local Ordinance citations. Report is on file. The Mayor provided detailed answers to Councils' questions regarding April Police activity. Speed details have begun and Council along with the Mayor will request walking patrols resume for the summer months especially in the park and Little League. The cooperation of the residents is greatly appreciated. Residents are urged to be diligent and report suspicious activity to the Police.

Treasurer: The April report was reviewed in detail at the Work Session. A copy of the report is available for public inspection and is on file.

Motion

Motion to Accept the April 2016 Treasurer's Report – Schneider. Second – Fuccile.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

President Gregory requested a Motion to approve the list of obligations in the amount of \$84,106.75.

Motion

Motion to Approve the Bills- Jones. Second – Hawk.

Questions on the Motion: Councilwoman Hawk questioned when the Elliot Greenleaf & Dean bills will be done. President Gregory stated the Borough would need to terminate services. The Dissolution is set to be finalized on May 31, 2016. An Executive Session will be held at the conclusion of the meeting for litigation.

Councilwoman Hawk questioned the Live Scan charge from Butler Township for fingerprinting. Officer Shelak advised it is necessary to identify suspects.

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Councilman Jones questioned if the \$1,000.00 to McGuire Real Estate will be returned – It will be applied to the sale price of 60 Butler Avenue.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Solicitor: Councilman Fuccile reviewed the bid specifications for the Sugarloaf Avenue project.

Motion

Motion to Authorize Advertisement of Bid Specifications for Sugarloaf Avenue Curb and Sidewalk Project - Fuccile. Second – Hawk.

Questions on the Motion: Councilwoman Hawk questioned why ADA ramps did not go further down to Luchi Manor – Councilman Fuccile will review.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

RFP's were opened for the Whispering Willows Master Plan. Results as follows:

YSM Landscape Architects - \$30,300.00 + \$1700.00 Expenses
Alfred Benesch & Company - \$35,155.00
Johnson, Mirmiran & Thompson Engineering - \$32,000.00
Barry Isett & Associates - \$29,188.00 + \$2812.00 Expenses
Hanover Engineering Associates - \$31,669.00
Oasis Design Group - \$33,612.00 + \$1779.00 Expenses

Meeting will be continued to June 9, 2016 in order to provide Council time to review proposals.

Motion

Motion to Award Streetscape Sidewalk Improvements to Apparent Low Bidder Richard Angelo, Inc. in the Amount of \$137,025.00- Fuccile. Second – Schneider.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

President Gregory commended Dominic Yannuzzi of Alfred Benesch & Co. for securing \$155,000.00 in grant funding for the project.

The Solicitor reviewed the Verizon Cell Tower Lease Agreement in detail with Council and is on file. The monthly rental fee of \$1800.00 is to be shared equally between Conyngham Borough and Sugarloaf Township with a 2% per annum increase and 20% additional for co-location. The cell tower will be located in Sugarloaf Township on the Authority's land.

Motion

Motion to Approve Verizon Cell Tower Lease - Gregory. Second – Fuccile.

Questions on the Motion: None.

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ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Discussion ensued regarding the Pavilion/Gazebo Rental Agreement. The Agreement has been reviewed and condensed by the Solicitor from the previous submission. Council reviewed each line item and recommended certain items be removed as they did not pertain to Conyngham Borough.

Motion

Motion to Approve Pavilion/Gazebo Rental Agreement Effective January 1, 2017 as Stipulated by Council with Corrections- Gregory. Second - Jones.

Questions on the Motion: None.

No Roll Call. Unanimous.

With the Dissolution of the Conyngham Borough Authority the property at 245 Main Street reverts back to Conyngham Borough. In order to protect both the Borough and CSJMA from future potential eviction issues a proposal has been received to prepare a subdivision plan with the front half of the building to be owned by CSJMA and the rear half to be owned by the Borough however there will be a Reverter Clause in the event the Joint Authority ceases to operate the front property will revert back to the Borough. The proposal has been reviewed by the Attorneys.

Motion

Motion to Approve CBA Subdivision Proposal in the Amount of \$4,200.00- Schneider. Second – Jones.

Questions on the Motion: Councilwoman Hawk questioned if the Borough received a letter stating this is the best way to proceed.

President Gregory read the proposal into the record. A copy is on file and available for public inspection.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Negative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Fire, Rescue & EMA: Conyngham had Two (2) Fire and Rescue calls and Six (6) EMS calls for the month of April.

Motion

Motion to Appoint Nancy Bishop as EMA Coordinator - Gregory. Second – McKee.

Questions on the Motion: None.

No Roll Call. Unanimous.

Representatives from Council will attend Emergency Management Training on July 13, 2016.

MCOG meeting will be held Friday, May 20, 2016.

Recreation: Park Program Registration will be held May 26th 6-8 pm.

Motion

Motion to Approve Cub Scout Day Camp August 1-5 8:00 am – 4:30 pm - Jones. Second – Gregory.

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Questions on the Motion: None.

No Roll Call. Unanimous.

Motion

Motion to Approve Christmas in Conyngham December 3, 2016 - Gregory. Second – Jones.

Public Comment: None.

Questions on the Motion: None.

No Roll Call. Unanimous.

The Parks and Recreation Board have been compiling quotes for a screen, projector and speakers. Approximate pricing is as follows:

Screen - \$450.00
Projector - \$2,000.00
Speakers - \$200.00

Councilman Jones advised the Recreation Board is also working with Family Friendly Movie Ministry to determine interest in their organization providing movie nights in the park.

Motion

Motion to Approve Purchase of Screen, Projector & Speakers if Needed at a Cost Not to Exceed \$2,650.00- Gregory. Second – Schneider.

Questions on the Motion: Councilwoman Hawk questioned if the Borough could budget the items for next year.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Negative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Linda Littleton of Simple Gifts has contacted the Borough to provide a two day concert and activity program utilizing funding from the PA Council of Arts Grant. The cost to the Borough would be \$400.00. They will assist with writing the grant.

Vice President Schneider advised Mr. Derritis of Family Friendly Movie Ministry has met with the Recreation Board to obtain permission to show a family friendly movie at Whispering Willows Park.

Motion

Motion to Approve Family Friendly Movie Ministry to Provide a Movie Night at No Cost to the Borough Pending Date Approval - Schneider. Second – Jones.

Questions on the Motion: Councilwoman Hawk questioned whether any dates have been presented – No.

No Roll Call. Unanimous.

Planning & Zoning: The Zoning Report was read into the record. There were five (5) permits issued, three (3) concerns addressed and four (4) actions taken.

Discussion ensued regarding Council's potential adoption of the International Property Maintenance Code. The consensus among Council was to form a committee to review Code and provide recommendations to Council within forty five (45) days and placed on the agenda in sixty (60) days for consideration.

President Gregory appointed the IPMC Committee as follows:

Councilman Fuccile
Councilman Jones
Vice President Schneider

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Department of Public Works: Used Tire Pick Up is scheduled for May 31st & June 1st with the deadline to contact the office by May 23rd. President Gregory stated the Borough is providing a free service to the residents and reminded them to be vigilant about stagnant water on their properties which can result in mosquito borne illnesses such as West Nile and Zika.

President Gregory has been working with the DPW on constructing four benches and a picnic table for Borough grounds. The concrete forms will be provided the Borough will have to purchase the lumber for assembly.

Motion

Motion to Purchase Lumber for Picnic Table & Benches - Schneider. Second – McKee.

Public Comment: None.

Questions on the Motion: None.

No Roll Call. Unanimous.

Buildings & Grounds:

Motion

Motion to Approve Gazebo & Borough Grounds Use for “Bark in the Park” July 23rd 11:00 am – 3:00 pm - Fuccile. Second – Gregory.

Questions on the Motion: None.

No Roll Call. Unanimous.

Motion

Motion to Approve CVCO Valley Day Building & Grounds Use with Set Up August 1st-4th, Valley Night August 5th 5-10 pm, Valley Day August 6th 9am-9pm - Fuccile. Second – Gregory.

Questions on the Motion: None.

No Roll Call. Unanimous.

Electrical Quotes were solicited from four different contractors for an electrical upgrade and installation of hand dryers at Whispering Willows Park with two responses as follows:

Arc Electric - \$1800.00
SL Pecora Electric - \$1267.09

President Gregory stated the hand dryers will help prevent sewer back-ups in the bathrooms.

Motion

Motion to Approve SL Pecora Electrical Quote of \$1267.09- Fuccile. Second – McKee.

Public Comment: None.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

A meeting has been scheduled with Valley West Little League regarding the purchase and installation of cameras at the park.

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Grants: The Borough is in the process of submitting a GTRP Land Acquisition Grant application for the George property.

Motion

Motion to Approve Resolution 7 of 2016 GTRP Land Acquisition Grant Application with \$40,125.00 Funding Commitment Letter- Gregory. Second – Jones.

Questions on the Motion: None.

President Gregory read the Resolution into the record. A copy is on file and available for public inspection.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Police: A Committee Meeting will be held in the near future.

New Business: Mr. Susa from the Conyngham Valley Historical Society has approached the Borough to provide one-half of the \$700.00 cost to restore the Historical Keystone Marker.

Motion

Motion to Approve One-Half of the Cost (\$350.00) to Restore the Historical Keystone Marker- Gregory. Second – McKee.

Questions on the Motion: Councilman Jones questions if monies will come out of General Fund – Yes.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Absent
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Mayor Carrelli stated the CVHS requested the speed limit sign be moved away from sign, Penn DOT has been contacted and sign has been relocated.

Old Business: Vice President Schneider questioned the status of resurfacing the Conyngham Borough and Whispering Willows Park signs. Councilman Fuccile will speak with the Department of Public Works. President Gregory suggested establishing them as beautification areas where sponsors would take care of and landscape around signs.

President Gregory appointed the Beautification Committee as follows:

President Gregory
Councilman Jones
Councilwoman Hawk

Catch-All: Councilman Fuccile was advised by Gregg Pavlick, Barry Isett & Associates that the crosswalks only provide Independence & Sugarloaf Avenue which provide ingress & egress on that path and are ADA compliant – to cross over would require permitting.

Public Comment: Carol Ann Zamba (CAZ) questioned the pervious concrete. Councilman Fuccile followed up with the Engineer and he recommended against it. Councilman Fuccile will follow up on this issue.

Councilman Fuccile will set up a meeting with CAZ to address a stormwater maintenance program.

CAZ presented Council with information on gazebos.

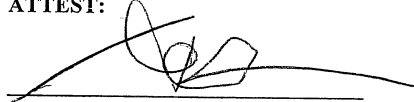
CAZ recommended proactive policing consisting of walking patrols on Main Street & Business District.

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Motion to Continue Meeting to Thursday, June 9, 2016 @ 6:45 pm – Gregory. Second – Fuccile.

No Roll Call. Unanimous.

ATTEST:



Secretary