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**CONYNGHAM BOROUGH COUNCIL REGULAR SESSION**  
**Tuesday, April 19, 2016**

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Conyngham Borough Council met in Regular Session on Tuesday, April 19, 2016 at 7:03 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council President Gary Gregory, the Pledge of Allegiance was recited and roll call was taken.

**Roll Call:**

**Present:** Fuccile, Gallagher, Gregory, Hawk, Jones, McKee, Schneider.

**Absent:** None.

**Others Present:** Solicitor, Secretary, Treasurer.

**Absent:** Mayor, Junior Councilmen Oswald & Marushin.

**Citizens:** Cindy Foster, Mary Ann Guglielmini, Tim Ference, Caz Zamba, JM Hisney, Linda Grencavich, Matt Cara, Cindy Grencavich, Rich Grencavich.

**Public Comment:** None.

**Approval of Minutes:**

**Motion**

Motion to Approve Minutes from Regular Session March 15, 2016 - Gallagher. Second - Jones.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

**Junior Councilmen:** Absent.

**Engineer:** A Final Plan Review was presented to Council for the Sugarloaf Avenue Curb and Sidewalk Project. A change of scope for Phase I was necessary due to the under sizing of stormwater pipes. The project will run from Independence Way to Liberty Place. A rough draft has been submitted to PennDOT for a thirty (30) day review period.

**Mayor:** Absent. Councilman Gallagher read the Police report into the record. The Department responded to 42 offenses, incidents and/or requests for the month of March. One (1) criminal arrest, four (4) traffic citations were issued and three (3) local Ordinance citations. Report is on file.

Councilwoman Hawk requested the police report be more detailed.

**Treasurer:** The March report was reviewed in detail. A copy of the report is available for public inspection and is on file.

**Motion**

Motion to Accept the March 2016 Treasurer's Report - Jones. Second - Schneider.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Treasurer Blase would request a Motion to approve the list of obligations in the amount of \$73,806.67.

**Motion**

Motion to Approve the Bills- Fuccile. Second - McKee.

**Questions on the Motion:** Councilman Gallagher questioned the expiration of the Valley Regional Fire Service Agreement. Councilwoman Hawk questioned the mulch at Whispering Willows.

**ROLL CALL VOTE:**

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Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Solicitor:

Motion

Motion to Table Authorization for Advertisement of Bid Specifications for Sugarloaf Avenue Curb and Sidewalk Project - Gregory. Second – Gallagher.

Questions on the Motion: None.

No Roll Call. Unanimous.

Bids were opened for the Conyngham Borough Municipal Building Renovations Phase II of LSA Grant Funding. Results as follows:

- Ralph Cameron - \$59,838.00
- Bognet, Inc - \$57,555.00
- Reilly Mechanical & Construction Inc - \$57,747.00
- Champion Builders Inc - \$57,297.00
- Richard E. Angelo, Inc. - \$57,777.00

Motion

Motion to Award Bid for Municipal Building Renovations to Apparent Low Bidder Champion Builders Inc. Pending Solicitor & Engineer Review - Gallagher. Second - Hawk.

Questions on the Motion: Councilman Fuccile questioned if specifications were the same for each bidder - Yes.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Councilman Gallagher explained that in order to proceed with the Land Acquisition Grant the George Estate must be sub-divided to remove buildings from the parcel the Borough needs to acquire.

Motion

Motion to Approve Agreement of Sale for the George Estate in the Amount of \$267,500.00 Pending Grant - Gallagher. Second – Schneider.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

The Master Plan Proposals are due May 17, 2016. The grant is in the amount of \$16,000.00 with a 50% match by the Borough however preparing the Master Plan is the key to obtaining future grant funding.

Fire, Rescue & EMA: Conyngham had Three (3) Fire and Rescue calls and Zero (0) EMS calls for the month of March.

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Talen Energy has released a Municipal Training Course schedule for the upcoming months. Vice President Schneider will coordinate with Butler Township.

**Recreation:**

**Motion**

Motion to Table Purchase of Expression Swing - Jones. Second – Schneider.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

**Motion**

Motion to Allow Remembering Ryanne Cara Foundation to Proceed with Development of Plans for the Renovations and Restoration of Existing Main Playground Area at Whispering Willows. Upon Development All Plans Will Be Submitted to the Recreation Board and Borough Council for Final Approval - Fuccile. Second – Jones.

**Questions on the Motion:** Councilwoman Hawk advised final approval must be given by Council. Mr. Cara thanked Council for moving this project forward.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

**Motion**

Motion to Approve CVCO & Valley Vets Memorial Day Parade Request & Use of Borough Grounds - Jones. Second – Fuccile.

**Questions on the Motion:** None.

No Roll Call. Unanimous.

President Gregory noted the Borough is happy to be able to assist these organizations.

Interviews were held for the Park Program Assistant Director. There were two (2) applicants and the Interview Committee is recommending Council hire Desiree Matz for the position.

**Motion**

Motion to Hire Desiree Matz as Assistant Director for the 2016 Park Program at the Current Salary - Jones. Second – Schneider.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Negative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

The 2016 Park Program will run June 20<sup>th</sup> through July 29<sup>th</sup> which coincides with the Hazleton Area School District Summer Lunch Program.

President Gregory advised the Recreation Board will coordinate the hiring of staff for the 2016 Park Program with Borough Council.

Registration Forms for the program will be available in the near future.

**Planning & Zoning:** The Zoning Report will be available at the next meeting.

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**Motion**

Motion to Grant Conditional Approval to Mainview Subdivision Based on Isett Recommendations and Three (3) Waiver Requests - Gallagher. Second – Hawk.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Sugarloaf Township has also granted conditional approval to Mainview Subdivision.

**Motion**

Motion to Appoint Conflict UCC Inspector for 245 Main Street Improvements Based on Solicitor Review and Recommendation of Zoning Committee - Gregory. Second – Fuccile.

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

**Department of Public Works:** No Bids were received for the purchase of a Ford F-650 Dump Truck. The Solicitor advised the Borough did its due diligence by bidding and may now purchase a truck that meets specifications in bid advertisement. The Borough will look into financing a used Ford F-650 for the purchase price of \$49,900.00 since no bids were received. Council will continue this meeting to facilitate purchase.

**Buildings & Grounds:** Spring clean up is underway. The Borough is currently street sweeping in Foster Township to reciprocate services provided by Foster hauling stone for the Borough. Pervious parking for twenty (20) cars is being installed off of School Lane. The drainage problem at the Street Department has been alleviated. Park and Borough grounds have been mulched for the season.

President Gregory noted the spirit of cooperation between Conyngham Borough and Black Creek Township, Freeland Borough, Foster Township and West Hazleton Borough. The Freeland Municipal Authority provided use of their sewer camera to review storm drains on Birch and Maple Streets.

**Grants:** Councilman Gallagher advised the Land Acquisition and Nature Park Grants have been submitted.

It was the consensus of Council to contact Alfred Benesch & Co. to provide bid specifications for the continued meeting.

**Police:** Nothing at this time.

**Finance:** Nothing at this time.

**Personnel:** Nothing at this time.

**COG:** Spring Meeting will be held Thursday, April 21, 2016 from 6:00 pm – 8:00 pm at Sand Springs.

**New Business:** None.

**Old Business:** None.

**Catch-All:** None.

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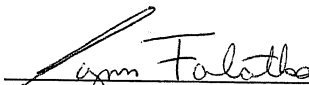
**Public Comment:** Carol Ann Zamba questioned if the Borough has an easement to maintain storm drains on Mr. Luchi's property. She also questioned ownership of drainage swales and whether the Borough has a maintenance program for storm drains. Councilman Fuccile has met with Ms. Zamba to review her concerns and advised the Borough has noted the issues and they are currently under review by Council to determine the best method of repair.

President Gregory noted Ms. Zamba's input is valued.

Motion to Continue Meeting to Wednesday, April 27, 2016 @ 6:30 pm – Gregory. Second – Fuccile.

No Roll Call. Unanimous.

**ATTEST:**

  
Secretary