

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION
Tuesday, December 16, 2014

Conyngham Borough Council met in Regular Session on Tuesday, December 16, 2014 at 7:01 p.m. in Council Chambers, Municipal building, 215 Main Street, Conyngham, Pennsylvania. The meeting was called to order by Council President Gary Gregory, the Pledge of Allegiance was recited and roll call was taken.

Roll Call:

Present: Fuccile, Gallagher, Gregory, Hawk, Jones, McKee, Schneider.

Absent: None.

Others Present: Mayor, Solicitor, Secretary, Treasurer.

Absent: None.

Citizens: Linda Grencavich, Maureen Susa, Brian Holderman, Keith Younger, Tim Ference, Maureen Younger, Ruth Toth, Todd M. Eyerly, Roy Renninger, John Zola.

Public Comment: None.

Engineer's Report: Gregg Pavlick and Lynnelle Welch, RLA from Barry Isett & Associates provided information for LSA grant submissions. Copies are on file. A draft Master Plan for Whispering Willows Park was also discussed. Conceptual designs are being prepared for the downtown Streetscape project on Main Street from the Post Office to Sugarloaf Avenue. Once a conceptual plan is in place it will be referred to Planning for review as well as to the Downtown Committee. The Engineer will present Conceptual Plan at the January 8, 2015 Work Session. President Gregory requested information for the façade grant/loan program as well.

A Roof Proposal was prepared based on the LSA Grant awarded for 245 Main Street. Gregg Pavlick stated time frame would be one month to design, one month to bid and bid can be awarded March 2015.

Motion

Motion to Accept Barry Isett & Associates Proposal for Roof Design not to Exceed Quoted Amount and/or Grant Administration Fees – Gallagher. Second – Gregory.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Approval of Minutes:

Motion

Motion to Approve Minutes from Work Session November 13, 2014, Regular Session November 18, 2014, Special Session December 1, 2014, Special Session December 8, 2014 - Schneider. Second - Hawk.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Mayor: 48 calls for November, six traffic citations and one Ordinance violation. Report is on file. Mayor Carrelli noted Christmas in Conyngham was fantastic.

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION
Tuesday, December 16, 2014

Treasurer:

Motion

Motion to Accept the November 2014 Treasurer's Report - Schneider. Second – Hawk.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Treasurer Blasé would request a Motion to approve the list of obligations in the amount of \$49,524.86.

Motion

Motion to Approve the Bills- Gregory. Second – McKee.

Questions on the Motion: Councilwoman Hawk questioned the Tulpehocken bill for water. Additional amount was the rental fee. Councilwoman Hawk would like the bills for the sewage backup forwarded to the Conyngham Borough Authority since the backup was in the main.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Solicitor: Proposals for Actuarial Services were opened and reviewed. The Solicitor recommended Council Table for further review by Solicitor & Treasurer.

Motion

Motion to Table RFP for Actuarial Services - Gregory. Second – Fuccile. No Roll Call. Unanimous.

Motion

Motion to Award 2015/2016 Equipment Bid to Franzosa Trucking Co., Inc. conditioned upon Excavator Charge of \$100.00 – Schneider. Second – Gallagher.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

President Gregory clarified the agenda contained a typographical error. The Equipment Bids are for 2015/2016 not 2015/2015.

Motion

Motion to Approve Shared Agreement with Sugarloaf Township for LSA Grant Sugarloaf Avenue – Gregory. Second – Fuccile. No Roll Call. Unanimous.

The Solicitor prepared a Lease Agreement for Valley Regional for the firehouse.

Motion

Motion to have draft Lease Agreement forwarded to Valley Regional for Review & Acceptance – Schneider. Second – Gallagher. No Roll Call. Unanimous.

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION
Tuesday, December 16, 2014

Valley Regional 2015/2016 Fire Service Agreement is under negotiation. Valley Regional is in agreement with a 5% reduction in 2015 with a 5% increase in 2016. Solicitor and Treasurer recommend approving agreement.

Motion

Motion to have Solicitor prepare Valley Regional Fire Service Agreement for 2015/2016 and forward to Valley Regional – Gregory. Second – Hawk. No Roll Call. Unanimous.

Loan RFP is under negotiation. Solicitor & Treasurer to meet with FNB to negotiate fees.

Discussion ensued over the Snow & Ice Sidewalk Ordinance.

Motion

Motion to Table Advertisement of the Snow & Ice Sidewalk Ordinance – Gallagher. Second – Hawk. No Roll Call. Unanimous.

Council will revisit advertising the Snow & Ice Sidewalk Ordinance at the December 23, 2014 meeting.

Valley Regional: There was one Fire and Rescue call for the month of November. Vice President Schneider thanked Valley Regional and Councilman McKee for their assistance with Christmas in Conyngham. Councilman McKee requested Council consider installing a parking area in a portion of the ball field to alleviate parking issues.

Recreation: Christmas in Conyngham was a huge success. Councilman Jones read a letter from Lacie McGowan stating \$727.18 was collected for the Valley Food Pantry as well as an additional \$500.00 donation from Lagana Wealth Management.

Kids Kudos Nomination Form was received for Pack & Troop 207 Boy Scouts for their collection of 2015 canned goods for the Valley Food Pantry. A presentation will be made in January.

Planning & Zoning: A signed time extension was received for the Pittinger Subdivision.

Motion

Motion to Advertise the Planning Commission Meetings for the First Tuesday of the Month – Gallagher. Second – Jones. No Roll Call. Unanimous.

Conyngham-Sugarloaf Joint Municipal Authority: The December Board meetings have been cancelled.

Mainview Ltd. is looking to subdivide parcel of land near the CBA plant. One portion of the property is in Conyngham and the remainder is Sugarloaf Township. Sugarloaf has three (3) EDU's in reserve and Conyngham would like to request one be transferred to Conyngham Borough.

Motion

Motion to Forward Letter to Sugarloaf Township requesting Transfer of One (1) EDU to Conyngham Borough with the Stipulation that Planning Approves Subdivision – Gregory. Second – Fuccile.

Questions on the Motion: None.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

President Gregory noted it is nice to see neighbors cooperating.

Streets & Property:

Motion

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION
Tuesday, December 16, 2014

Motion to Approve Reilly & Associates Pedestrian Detour Request for SR 3034 Section 350 – Gregory. Second – Schneider. No Roll Call. Unanimous.

Motion

Motion to Approve Energy Technologies Maintenance Agreement Expiring 12/19/14 – Gregory. Second – Gallagher.

Questions on the Motion: Councilwoman Hawk questioned cost. The Solicitor read the Agreement for Council.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Grants: Council is moving forward with development of a Master Plan for the Borough which will aid with grant submissions.

Shade Tree: Monday a grant meeting was held with Vince Catrone from Penn State who offered his services pro bono.

COG: No meeting until January 2015.

Police Committee: Drug Paraphernalia Ordinance is in place. The cross walks are still being looked into. Mayor Carrelli would like to speak with the Police Committee regarding Officer Qualifications.

New Business:

Motion

Motion to Approve the Advertisement of the 2015 Council Meeting Schedule – Gallagher. Second – Schneider. No Roll Call. Unanimous.

Old Business: Council has expended numerous funds for damages caused by the Conyngham Borough Authority. March 1, 2014 a pump malfunctioned causing an ice build up on Main Street. Thomas Enterprises was contracted for snow/ice removal; however the problem was not corrected causing Council to pay for leak detection services. CBA has since corrected the problem. On November 24, 2014 a sewer back resulted in plumbing bills as well as \$500.00 insurance deductible paid towards clean up.

Motion

Motion to Seek Reimbursement for all Expenses Incurred Due to Pump Malfunction and Sewer Main Backup – Gregory. Second – Jones.

ROLL CALL VOTE:

Fuccile	-	Affirmative	Gallagher	-	Affirmative
Gregory	-	Affirmative	Hawk	-	Affirmative
Jones	-	Affirmative	McKee	-	Affirmative
Schneider	-	Affirmative			

Catch-All: The Solicitor explained new State law that requires all Tax Collectors to have a Deputy. Council will need to appoint one at the December 23, 2014 Council meeting.

The Solicitor commended Councilman Gallagher for his due diligence regarding the Luchi timbering project. Councilman Gallagher went to the property, reviewed the Erosion and Sedimentation Plan and inspected the construction entrance.

President Gregory thanked Councilman Gallagher and Attorney Karpowich for their follow up.

Public Comment: Mr. Younger stated that according to the Luzerne Conservation District certified letters were sent to Mr. Luchi and that this is a Borough issue. The Solicitor explained Luzerne

CONYNGHAM BOROUGH COUNCIL REGULAR SESSION
Tuesday, December 16, 2014

Conservation District has jurisdiction not the Borough and questioned who from the LCD stated this was a Borough issue.

Tim Ference explained that Erosion and Sedimentation Plans fall under the Conservation District however the municipality can attach reasonable conditions if the appropriate Ordinances are in place. The current Conyngham Borough Zoning Ordinance does not include timbering.

President Gregory requested Mr. Ference disclose his position with the Luzerne Conservation District. Mr. Ference stated he is the Chairman of the Board of Directors of the Luzerne Conservation District.

It was questioned who is responsible for the maintenance of the swale on Pine Lane. The Solicitor advised it is whoever is designated on the plan. Mr. Ference added the Luchi's stated they retained ownership of the swale.

President Gregory thanked the citizens for bringing their concerns before Council and noted we are all on the same page. The Borough did look into their concerns and will look into Ordinance changes.


The Solicitor stated Council is very proactive.

Maureen Younger is the Co-Chair of the Valley Food Pantry and stated they service over 60 families.

President Gregory commented on how nice it is to have the citizens come out and he commended them for their proactive approach.

Motion to Continue Meeting to December 23, 2014 @ 6:00 pm – Gregory. Second – Fuccile. No Roll Call. Unanimous.

ATTEST:



Secretary